

**RIM OF THE WORLD RECREATION AND PARK DISTRICT**  
**MINUTES OF THE**  
**SPECIAL MEETING**  
**OF THE BOARD OF DIRECTORS**  
**December 18, 2023**

**I. CALL TO ORDER**

The SPECIAL Board Meeting schedule for December 18, 2023, was called to order at 6:11pm at the Rim of the World Recreation and Park District Office, 26577 State Hwy 18, Rimforest, CA 92378

1. Roll Call:

Present – Roberta “Gigi” Bannister, Vice Chair  
Absent – Dr. Hugh Bialecki, D.M.D, Secretary  
Present – Ms. Liz Greeban, Director  
Present – Mr. Lawrence Mainez, Chair  
Absent – James G. White, Director

Present – Jenny Hueter, General Manager

Others Present:

Staff:

Michele Bryer, Finance Manager; Carly Korn, Public Affairs Director

Media:

None

Request to speak forms:

None

Special Presenter:

None

2. Board Chair Lawrence Mainez, led those present in the Pledge of Allegiance

3. Agenda was certified and posted on Friday, December 15, 2023, at the Park District Website and at the Park District Office

4. Additions and/or Deletions to the Agenda – None

**II. PUBLIC COMMENT**

None

**III. SPECIAL PRESENTATION**

None

**IV. CONSENT CALENDAR**

None

**V. ACTION ITEMS**

1. Approve winning proposal to provide user fees and cost recovery policy and analysis.

A motion was made to accept the winning proposal from Matrix and to direct the General Manager to execute the consultant agreement.

Motion: Greeban                      2<sup>nd</sup>: Bannister  
Bannister, Aye  
Bialecki, Absent  
Greeban, Aye

Mainez, Aye  
White, Absent

Noes: None  
Abstentions: None  
Absent: Two  
Motion passes

VI. **INFORMATION ITEMS AND REPORTS**

1. General Manager Report
2. Board of Directors Announcements

Reports were received as presented.

VII. **ADJOURNMENT** – 6:52 PM

Respectfully submitted,  
Carly Korn, Public Affairs Director

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Hugh Bialecki, Board Secretary